

Central Ohio Area Service Committee Meeting Minutes  
16 February 2025 (on Zoom due to icy roads and safety concerns)

Meeting called to order at 2:00 P.M.

Serenity Prayer recited

Service Prayer read

The Twelve Traditions of Narcotics Anonymous read

The Twelve Concepts for NA Service read

**BACK TO GROUPS:**

- Motions
  -
- Nominations for open ASC positions:
  - Responsibilities described in the [area policy manual](#)
  - Open positions in administrative body includes:*
    - Vice Treasurer- NONE
    - RCM Alternate- NONE
- Nominations for open Ohio Region positions:
  - NONE
- Action items
  - Survey from [NAWS](#)
  - Interim [WSC](#)

**Roll Call:**

As reported on the [sign-in form](#) (so please be sure that you are signing in with complete information; this is especially important for GSRs/Alt GSRs so that your group maintains their active status and can vote):

Brooke S.	
Kenzie T	H&I chair
Lisa G	Area office chairperson
Jennifer S	
Dani T	
Robin K	H&I Literature Chair
Maegan F	GSR (Aging in Recovery)
Josh H	Monday Miracles GSR
Seth G	Co-secretary, Fill-in GSR

Donnetta W. GSR.	GSR
Vicky J	COACNA31 Registration Chair; Free at Last - Treasurer
Robert Howie (GSR)	GSR
chris h	gsr spiritual not religious
Byron B	GSR High Hopes, Outreach chairperson

Also present were:

Groups include: Gay Joyous and Free, Promise is Freedom, Free at Last, Together We Can, Freedom Through Fellowship, Women in Recovery, Good Morning Group, Meshugeneh, Trust The Literature, Spiritual Not Religious, Monday Miracles, Heart2Heart, Saturday Night Live, Hope is Found Here, Serenity, The Journey Continues, Never Alone Never Again, U Grow Girl, Out in Recovery, High Hopes

There were a total of xxx individuals in attendance, and xxx groups represented. Please remember to use the [sign-in form](#) to mark your attendance at the meeting, including the group you represent (for GSRs). To vote, a group needs to have had a GSR present at two of the last three Area Service Committee meetings.

### Minutes approved:

January minutes approved

### New Group Recognition:

- New Group recognition: Progress, Not Perfection; West Side Saturday Serenity; Clean for Today (Women's); Clean for Today (Men's);

### New Group Service Representative(s):

- New GSR recognition

### Brief financial assessment from Treasurer:

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following during group announcements:

Here are the tasks that were completed for the month of January:

The bank account beginning balance was \$6,706.53.

- PayPal (electronic) donations totaled: \$339.52
  - Checks/money orders grp deposits totaled : \$217.40
  - New Year Event donation 303..25
- group & event donations totaled: \$860.17

Interested members and groups can donate with PayPal to [coascna.treasurer@gmail.com](mailto:coascna.treasurer@gmail.com)

#### Account withdrawals/debits:

Expenses - Description	Amount	Paid To	Check number
ORSCNA (20% of \$860.17 = \$172.03)		ORSCNA	1320
ORSCNA August donation	\$ 91.98	ORSCNA	1296
ORSCNA September donation	\$ 180.08	ORSCNA	1299
ORSCNA October donation	\$ 106.89	ORSCNA	1303
Service Office Phone/Internet	\$ 136.97	Breezeline	1310
World Service one-time approved donation	\$ 500.00	WSR`	1313
Reimb. for USPS - stamps - ASC approved	\$ 14.60	Janet B. Williams	1314
COAONA office rent for February 2025	\$ 300.00	Randy Birchfield	1317
Reimb. for office phone/internet (disconnected)	\$ 136.97	Jarrold G.	1318
	\$ 1,467.49		

There two (2) outstanding checks:

- ORSCNA November donation - check #1316 in the amount of \$150.83
  - ORSCNA December donation - check #1319 in the amount of \$117.64
- Total amount of outstanding checks = \$268.47**

January's statement ending balance \$6,099.21 – \$1,200.00 = \$4,899.21 – outstanding checks (**\$268.47**) = \$4,630.74 actual bank balance.

The following items will be attached

- Bank Statement for December 2024
- Account Log File
- Financial workbook
- Group Donations file

In loving service,  
Janet B.W., COASCNA Treasurer

#### Unfinished Business:

- **NONE**

#### Agenda Business:

- Budgets and Check Requests:
  - o
- Elections:
  - o **NONE**
- Motions

- o Motion 2024:10- Updated Convention Policy (TABLED from January ASC) PASS 12:4:5

### Group Reports:

The meeting information is on the [COANA](#) website. Due to the limitations of our meeting space and policy stating that only prepared reports be included in the minutes, oral reports will not be included here. GSRs can submit written reports ahead of time ASC at [this link](#).

Please email any questions about the accuracy of meeting information or revisions needed due to closing or changes to a meeting to PR at [coascna@gmail.com](mailto:coascna@gmail.com).

Good Morning Group	The Good Morning Group is doing well averaging about 10 to 12 people a meeting. We have our anniversary potluck coming up April 17th. We are making a \$25 donation.
Promise is freedom	We have low attendance

### Administrative Reports:

#### Chair Report: (James G)

Good afternoon everyone thank you all for being here.  
This will be a short and sweet report this month..  
Our next meeting will be March 16 at 2 pm at the same location..  
As of Jan 31 our bank balance is \$6099.  
I'm looking forward to the outreach raffle drawing today and again want to give Kudos to outreach subcommittee for finding a way to be self-supporting and I look for more raffles in the future.  
As a reminder the Convention committee is hosting a roller-skating fundraiser March 2. I am looking forward to it..

In loving Service James G

#### Vice Chair (Corey G)

Hello everyone and thank you for your service to our area. I am grateful to be here and to be able to serve our Central Ohio Area of Narcotics Anonymous. I hope you're all doing well. I do not have anything to report on at this time. Let's have a great meeting!

#### Treasurer: (Janet via James)

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following during group announcements:

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In loving service,  
Janet B.W., COASCNA Treasurer

**Vice Treasurer (OPEN)**

**NONE**

### Secretary: (Lis R)

I'm an addict called Lis, and I serve as secretary for this area. For GSRs and alternate GSRs, please make sure that I have your placards- hand those to me before you leave so that I can ensure stickers are updated for everybody. Make sure you sign in. I have names recorded, but I might not spell it right if I don't have a written record. I also might not have your contact info right, and might not have your contact info at all, if you're a new trusted servant. So make sure you're signing in, and we can get you the information from the minutes and the Area Service Committee if you have any problems. I have seen fewer bounces, so we're getting those cleared up. There are still some. If you do have any problems, please let me know. Happy to work through those with you as we've been moving forms online. Happy to point you in those directions as well because digital forms make it far easier for me to move things over and get rid of any errors with illegible handwriting. I appreciate the work that you all do to make this a great area to serve.

### Vice Secretary (Tammy S)

February 2025

Hey family,

I hope everyone had a nice Valentines day. I met with Lis since our last meeting. We discussed the remarkable ways he has been able to streamline the reports and forms this body uses. We also discussed ways that I may be able to assist him. He brought to attention one responsibility of Vice Secretary is to manage and update COASCNA policy. This isn't something I would want to do alone. I would like to form a committee to discuss how we can adjust the policy to better serve this body today. Let me know if you are interested in participating. Any updates will come back to this body for approval.

ILS,

Tammy S

### Regional Committee Member: (Lynette C-D)

### Regional Committee Member Alternate (OPEN)

NONE

### Subcommittee Reports:

### Convention Committee: (BEN L)

February 16, 2025

We are moving right along with convention and very excited. We three positions still open Treasurer vice Treasurer and Security team. We have anew Merchandising chairperson Tammy s. and she is very excited and we are giving her new information. We have a fun easier coming March 2 at the skating rink at 3362 Refuge Rd 1pm to 3pm. Cost will be \$20.00 pays for admission and Skate rental. We looking forward for your support. We have pay for our PO Box for another 6 month's this Mailing address will last until January 4. 2026. Our next meeting will be second Saturday of the month at 1pm at the main library. We

Ben L  
Chairperson

### Convention Treasurer: (from Ben)

See attached

### Area Service Office (Lisa G):

Good afternoon family. We have been selling literature, answering the phones, connecting members to groups and resources, and providing other services to members and groups in our area. Our subcommittee meets the first Sunday of each month at 4PM via Google Meet; login details are on the web site. Area service office hours and literature costs are available at [nacentralohio.org](http://nacentralohio.org).

Since the last ASC, the ASO sub-committee has:

Discussed the impact of the Franklin County sales tax increase from 7.5% to 8.0% effective April 1.

- o Literature prices will increase effective April 1 to address the sales tax increase AND to include our monthly Square fees.

- o The majority of the increases will be adding \$.50 to the cost of each medallion. Most hard cover books are increasing \$1. Key tag prices remain.

- o Please ensure your groups are aware of this change and promote the fact that price increases are NOT for profit, but to cover new and existing expenses.

Began announcing we need a Saturday office volunteer – 10A-1P

Welcomed a new office volunteer for Tuesdays – Crystal B

Decided to open 3 new ASO volunteer positions

- o Office coordinator, phonline coordinator, and literature/purchase coordinator

- o Please see Lisa if you have any interest in learning about or supporting our area office in one of these roles

Posted on the door a list of dates the ASO will NOT be open for 2025.

- o Next ASO close-date is Monday, Feb 17. The web site has been updated for that date.

We are in need of pending/wait list phone line volunteers. This allows us to quickly fill gaps when members complete or step away from their current phone line shifts. Please contact Lisa G. if interested.

Here are some updated statistics and treasurer reporting for February report (January stats):

- Starting Balance: \$2,990.04
- Literature sales: \$2,667.41
- Actual amount received: \$2,667.41 [credit card refund caused the larger than normal discrepancy]
- Additional receipts: \$0.00
- Expenses: \$2,074.19
- Discrepancy between sale amount and amount received: [there are sometimes differences between order total and money order amount]: \$0.00
- Square processing fees: \$49.87
- Number of sales: 48
- Treasurer workbook ending balance: \$3,583.26 [accounts for all pending deposits and checks]
- Month ending bank account balance: \$3,455.83 (from bank statement)
- Inventory: \$6,794.93 (from inventory document)
- Number of phone calls: 96 (from Breezeline call log)

If you need to reach our service office with any issues you may experience, please emailing us at [cbusofficeofna@gmail.com](mailto:cbusofficeofna@gmail.com), or call Lisa G. at 614.209.3327. If you have an update to group information, please email [coascna@gmail.com](mailto:coascna@gmail.com) to have the website and downloadable PDF updated.

The following treasurer documents have been provided to our area service committee secretary:

- o January 2025 Huntington Bank Statement
- o Service Office Treasurer Workbook

o Service Office Account Log

In loving service,  
Lisa G. and the Area Service Office Committee

**Hospital and Institution (Kenzie):**

Good afternoon!

Not a whole lot to report this month. We have been working out the details for our fifth annual jail break pancake breakfast. Tickets are now available if anyone wants to purchase any please let me know. The H&I trusted servants will also be selling them at meetings.

This event will be held April 5th 10am-1pm at Trinity Evangelical Church at 404 S 3rd St.

H&I is a great way to give back. If you or anyone you know wants to get involved, please contact me at 614-204-375 or attend our next subcommittee meeting on March 2nd at 2pm at 1113 Parsons Ave public library.

Thanks!

Kenzie

**Newsletter (Brooke S):**

The news letter is steady at 35 subscribers. We did not have a subcommittee meeting this month as our next issue won't be until April 1st. Our next subcommittee meeting is march 9th 2pm on Zoom. The link and password can be found on the flier and website. Thank you for all the support!

**ACTION ITEM:** Prese keep spreading the word that the next issue will be out April 1st and to keep subscribing



## Outreach (Byron B):

Hello Family,

It's a great day to be clean. We need volunteers to help with suffering addicts and groups. If your group needs help, come learn what you can and who you can help too. Service teaches us about character deficit and how to get out of our heads for others.

GSR's. if you plan to be a new GSR or you never been to orientation, PLEASE!! Come 15 minutes before ASC. We will go over 1. What is a GSR, 2. what are your duties, 3. What is the service structure and why we need one. 4. What to expect and who will be there.

We have a list of meetings needing support, and a format to list them and all meetings. We will be working with groups to address their needs.

We look forward to strengthening our groups and bring more representation to our area body. We would like to encourage fundraisers for groups and committees through home groups. We have ideas for fundraisers. Raffle tickets for group supplies; coffee, cream, sugar and cups. The drawing will be at this March ASC.

In Loving Service.

Byron B. Outreach Chairperson

## FAQ!?!? Why OUTREACH!?

If you feel your home group could be stronger

If you want to learn how to help a struggling meeting?

If you want to learn how to be of service or about any positions?

If you want to learn how to start meetings where addicts are suffering?

If you answer yes to any of these questions, get ahold of someone in the committee or better yet, come join us. We are N A. The ultimate weapon is another recovering addict

## Public Relations: (Megan P):

### COASCNA Public Relations Subcommittee Report - FEBRUARY 2025

**Date:** 2/16/2025

**Chair:** Megan P.

**Last Subcommittee Meeting:** 2/2/2024

**Next Meeting:** 3/2/2025, 1 pm Parsons Library

#### Website Statistics:

- January - 2,632 visitors (7,415 views)

#### Check Requests:

Post N' Pass Prize (\$150)

#### Projected March Check Requests:

- None

#### PR Highlights

- Five members attended the PR Subcommittee meeting this month.
- The subcommittee is submitting an updated PR policy with a social media section.
- The OSU Presentation on Feb. 3rd was attended by Megan P., Paul M., Bobby W., Mike B., and Kourtney B.

- The Subcommittee is working on an event calendar for 2025.
  - Subcommittee will be participating in a PR Workshop at OCNA; working with Regional PR Chair and other PR Area Chairs.
  - Building a plan to have mini PR workshops after meetings for members interested; Journey Continues and Serenity Group are interested.
- Subcommittee Bobby W. has been in contact with three radio stations regarding NA PSAs (Public Service Announcements).
- Some subcommittee members attend the monthly PR Regional meeting. We help curate the monthly Ohio Regional PR Newsletter.
- Paul M. and Megan P. coordinated with corrections for two incarcerated individuals to share on a recovery podcast; Kourtney B., and Jared.
- The Subcommittee has an ad hoc committee dedicated to website improvements suggested by the fellowship; subtle changes with the website may occur, so it's a good practice to refresh [nacentralohio.org](http://nacentralohio.org), and clear your cache.

### **Open PR Projects**

#### *OSU Med School*

- Resumes May 2025.

#### *PI Community Tables*

- In contact with the coordinator of Franklin County First Step Re-Entry Program (First Fridays).
- Subcommittee is creating an event list for 2025. NA members with event ideas, please reach out.

#### *Billboards*

- The Alum Creek/Livingston Billboard and South High / 104 Billboard are still live.

#### *NA Website*

- Izzy S. is leading the ad hoc committee for website improvements.
- They meet every first Sunday of the month at 3pm.
- Chris H. is working with Izzy S. on webmaster training.

#### *High School Presentations*

- Jonathan S. emailed eight schools in the area. No responses as of yet. We are reaching out to the second round this month.

#### *PR with the Fellowship*

- Attend Monthly Regional PR Meeting; assist in curating Monthly PR Regional Newsletter.
- Attending Monthly PR Workshop Planning for OCNA.
- PR Subcommittee coordinates with ODRC staff and the incarcerated for PR projects.

### ODRC / ODRC Virtual Prison Meeting

- ODRC leadership meeting; the virtual prison meeting ODRC guidelines are being drafted and will be ready for review by NA PR and H&I soon.
- ODRC virtual prison meeting pilot - no changes.
- Speaker jam in the works with Central Ohio NA members and other Ohio Areas.

### Additional Projects:

- NA PSAs currently in the works.

### Subcommittee Project Overview:

Project	Summary
Post N' Pass	A flier-drive contest for homegroups. Homegroups are encouraged to use the Post N' Pass kit to post as many PR pull tab flyers and business cards in their area. They report the number of locations and then pass the kit to another homegroup. Competed Homegroups: Aging in Recovery, U Grow Girl, Journey Continues, Out in Recovery, Never Alone, Never Again.
Health Care Professional Presentation - OSU Medical School	Monthly PI presentation to OSU 4th year med students/future doctors. The average class is approx. 25 students. The presentation is a powerpoint overview of the Narcotics Anonymous program followed by a variety of "mini" shares. The presentation is to inform health care professionals that NA is an accessible and credible program of recovery.
PI Community Tables	Setting up a table at a public event to provide information on Narcotics Anonymous. At least two trained members attend and have literature available. Corey G. created an event tracking sheet for the PR Subcommittee Google Drive.
Billboards	Billboards are a recommended way by the PR handbook to provide NA public information, including the website and phone number.
NA Website Survey	The PR subcommittee created a survey to get feedback from Central OH NA members to improve the website. Izzy S. will review the data and compile a "wish list" and work with the webmaster on the top 3-5 ideas. The survey is available on the homepage of nacentralohio.org.
High School Presentations	PR Subcommittee Members want to develop an NA presentation for High Schools so students and staff can know NA exists and access resources if/when needed.
Central Ohio PR Requests	Central Ohio PR receives requests by phone, email, and referrals from the office. Requests are from professionals seeking information on the NA program.
PR with the Fellowship	The Central OH PR Subcommittee goal is unity and sharing ideas. We connect with other PR service members to support one another in our efforts to share the message of NA.
ODRC (Ohio Department of Rehabilitation & Corrections) Monthly Leadership Meeting	Central OH PR & H&I meet with ODRC on a monthly basis to review open and potential projects. Projects include NA information on tablets, Re-Entry Tip Sheet, Virtual Meetings, ODRC Shout Outs, Speaker Jams, PI tables, and more. Consistent communication and discussion is imperative because it allows NA to provide public information, resources, and services to the incarcerated. One of the goals of PR in the PR handbook is to build trust and credibility with professionals in our Area.

ODRC Virtual Prison Meeting Pilot	The ODRC Virtual Prison Meeting Pilot is a virtual prison meeting started with the Allen Oakwood facility. The meeting is the 1st and 3rd Tuesday of the month. ODRC approves what facilities log-on, and if any of those facilities are outside the Central OH area, PR contacts those Areas. The goal for the virtual meeting pilot is to allow ODRC to develop a virtual meeting protocol. They needed to have a running meeting in order to understand what needs to be in the guidelines. After ODRC completes guidelines, it is best to move forward with “next steps” so this plan can be shared across the state of Ohio and ODRC professionals can discuss opportunities with their local NA service bodies. More information on next steps and the Virtual Prison Meeting Pilot can be found in the summary handout.
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### Writing Steps for Recovery: (Aaron H)

NONE

### Ad-hoc Reports:

Addithon (OPEN):

**NONE**

New Year’s Eve (Robert S.):

**NONE**

Unity Day (OPEN):

**NONE**

Archives (Mark R):

**NONE**

Audits (Mark R):

**NONE**

OCNA FUNDRAISER (Laura P):

**NONE**

### Nominations to Fill Open ASC Positions:

Current Open Positions:

Responsibilities described in the [area policy manual](#)

- ***Vice Treasurer***
- ***Alt RCM***

### Nominations to Fill Open RSC Positions:

Current Open Positions:

- OCNA 41 Chair - No nominations made

- Public Relations Chair - No nominations made
- Vice-Webmaster - No nomination made

#### Sharing Session:

- **NOTE:** The Sharing Session is, by its nature, spontaneous and organic, with no previously prepared reports or materials (and policy states that "In order to be included in the minutes, reports must be neatly written or typed and submitted to the secretary via email or at the ASC meeting. 1. Forms will be provided by the Secretary each month for reports." Actions stemming from the Sharing Session are a part of Unplanned Business. If you know prior to the ASC meeting that you would like to request the body take a particular action, you can submit an item for inclusion in the agenda by completing the [Agenda Item Request](#) form. That and all other commonly used forms can be found on the [Forms Library](#).

#### Unplanned Business:

- **Motion 2024-10:** A motion to change the the convention's prudent reserve from it's current \$7000 to 75% of total convention intake starting with the 2026 convention and all future conventions and donating the remaining 25% to the ASC.
  - Motion brought by the Convention committee (via Vicky J, and seconded by Joe S)
  - Tabled until January; see information attached to the minutes email
- **Motion 2024-11:** A motion to have the COANA RCM ask that the Ohio Region support the Arizona region's motion to make book-length literature available on tablets for the incarcerated population.
  - For information on the current literature available on tablets, please see the [Ohio Region website](#).
  - For more information on the Arizona region's motion and support that it has garnered, please see the packet provided with the [Aging In Recovery motion](#).
  - Motion brought by Aging In Recovery GSR, seconded by James G
  - No change to policy or budgetary request, so no need to go back to groups-voted on by the GSRs still in attendance on the spot
  - **PASS (9:1:0)**
- **Motion 2024-12:** A motion to set up auto debit for the Breezeline bill for the office and hotline, so as to expedite the payment of the Breezeline bill and simplify the Area's accounting
  - Motion brought by Treasurer, seconded by James G
  - No change to policy or budgetary request, so no need to go back to groups-voted on by the GSRs still in attendance on the spot
  - **PASS (9:1:0)**

#### Pre-Agenda Business:

**NONE**

#### Adjournment:

Chair Adjourned the meeting with a moment of silence followed by the serenity prayer



Next ASC meeting: **19 January 2025 @ 2pm EST**

Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants

**Administrative Committee**

Chairperson	James G	614-204-3432	Jtlgreen@yahoo.com
Vice-Chairperson	Corey G	614-390-0394	coreymgreen4@gmail.com
Secretary	Lis R.	(330) 541-5872	COASCNASec@gmail.com
Vice-Secretary	Tammy S	(614) 323-4681	tammyk054@gmail.com
Treasurer	Janet W.	614-506-0768	jbogin3@gmail.com
Vice-Treasurer	***OPEN***		
Regional Committee Member	Lynette C-D	614-432-0601	iamlightlcd@gmail.com
Regional Committee Member Alternate	***OPEN***		

**Subcommittee Chairpersons**

Area Office Chairperson	Lisa G	614-209-3327	<a href="mailto:lisagottmk@hotmail.com">lisagottmk@hotmail.com</a>
COACNA 31 Chairperson	Ben L	614-580-5128	blaceytape@aol.com
Hospitals & Institutions Chairperson	Kenzie T	614-204-3765	kenz823@icloud.com
Newsletter Chairperson	Brooke S	614-284-1856	coascnanewsletter614@gmail.com
Outreach Chairperson	Byron B	614-354-8701	<a href="mailto:outreach.nacolumbusohio@gmail.com">outreach.nacolumbusohio@gmail.com</a>
Public Relations Chairperson	Megan P.	614-600-6339	<a href="mailto:megpowell11@gmail.com">megpowell11@gmail.com</a>
Writing Steps in Recovery Chairperson	Aaron H	614-896-4138	aaronhnacolumbus@gmail.com
Archives	Mark R	614-270-1274	coasnaarchives@gmail.com

## COASCNA Activities Calendar for 2023-2024

### March, 2024

Sunday, March 17<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Quarterly subcommittee budgets due for April - June.
2. Unity Day Proposal Due
3. ASC shall conduct a bi-annual Area Service Inventory (*as outlined in “A Guide to Local Service”*) - Proposal due in April. (*Odd years*)
4. Voting on CAR motions (*even years only when WSC is held*)

### April, 2024

Saturday – Sunday, April 13<sup>th</sup> & 14<sup>th</sup> – ORSCNA Quarterly Meeting @ Location TBD

Sunday, April 21<sup>st</sup> – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Announcement of the election of COASCNA Trusted Servants in June
2. COACNA audit (*for the off years*)

### May, 2024

Sunday, May 19<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church 1066 Bellows Ave

1. Nominations due for COASCNA Trusted Servant elections in June.

Friday – Sunday, May 10<sup>th</sup> – 12<sup>th</sup> – ORSCNA Spring Retreat @ Tar Hollow State Park – 16396 Tar Hollow Rd.

### June, 2024

Sunday, June 23<sup>rd</sup> – ASC Meeting (MOVED FROM JUNE 16<sup>th</sup> DUE TO FATHER’S DAY) – 2:00pm @ Lower Lights Church 1066 Bellows Ave and on

1. Elections of COASCNA trusted servants except Convention Chairperson.
2. Area Conscience for ORSCNA Trusted Servants nominations.
3. Quarterly subcommittee budgets due for July – September.
4. Form Addithon and New Year’s Eve ad hoc committees – proposals due at July ASC.

### July, 2024

Saturday – Sunday, July 13<sup>th</sup> – 14<sup>th</sup> – ORSCNA Quarterly Meeting @ Canton, Ohio

Sunday, July 21<sup>st</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. The records of the COASCNA General Fund will be audited by the Area Auditing Ad hoc Committee.
2. Form Audit Ad-hoc subcommittee to complete annual audit of COAONA account.
3. Addithon and New Year’s Eve proposals due.

### August, 2024

Sunday, August 18<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. Results of the Audit of the COASCNA General Fund due (*The fiscal year of COASCNA extends July 1 through June 30*)
2. Results of the Audit of the COAONA account due
3. ASC Treasurer begins filings for IRS, State of Ohio, & Ohio Attorney General (*due by November 15<sup>th</sup>*)

### September, 2024

Sunday, September 15<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave



1. Quarterly subcommittee budgets due for October – December

October, 2024

Friday – Sunday, October 10<sup>th</sup> – 12<sup>th</sup> – ORSCNA 12<sup>th</sup> Step Retreat

Saturday – Sunday, October 15<sup>th</sup> - 16<sup>th</sup> – ORSCNA Quarterly Meeting @ Location TBD

Sunday October 20<sup>th</sup>- 2:00pm @ Lower Lights Church, 1066 Bellows Ave

November, 2024

Sunday, November 20<sup>th</sup> – ASC Meeting – 2:00pm @ Lower Lights Church, 1066 Bellows Ave

1. OCNA Fundraiser Ad-hoc subcommittee – proposal due at December ASC.
2. Annual Area Office insurance payment due.